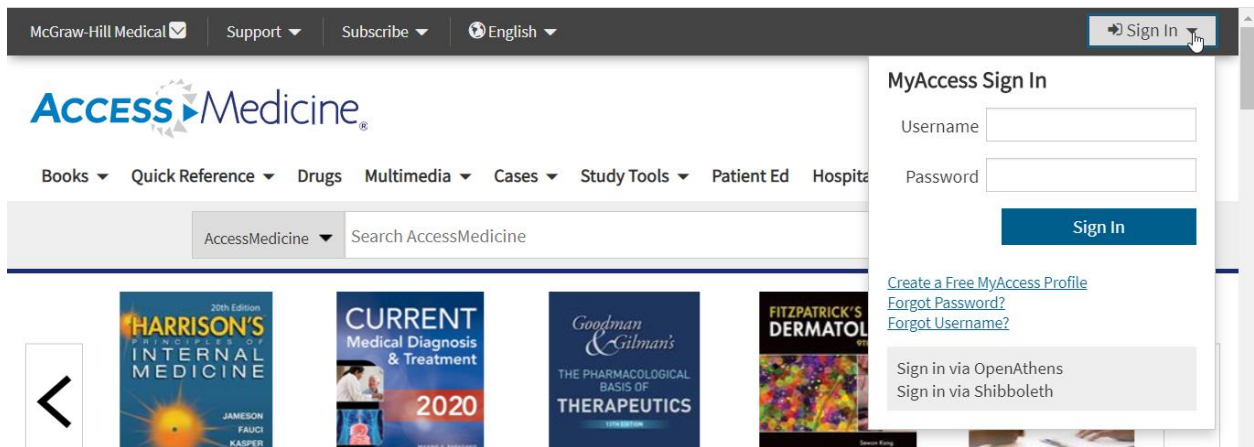


## How to Change Your Institution in MyAccess Remotely

Suppose you are affiliated with NYU College of Nursing, but you need to change your institution to Emory University. You are trying to access Emory University's subscriptions, and not NYU's subscriptions. How do you do this? How do you change your institution affiliation?

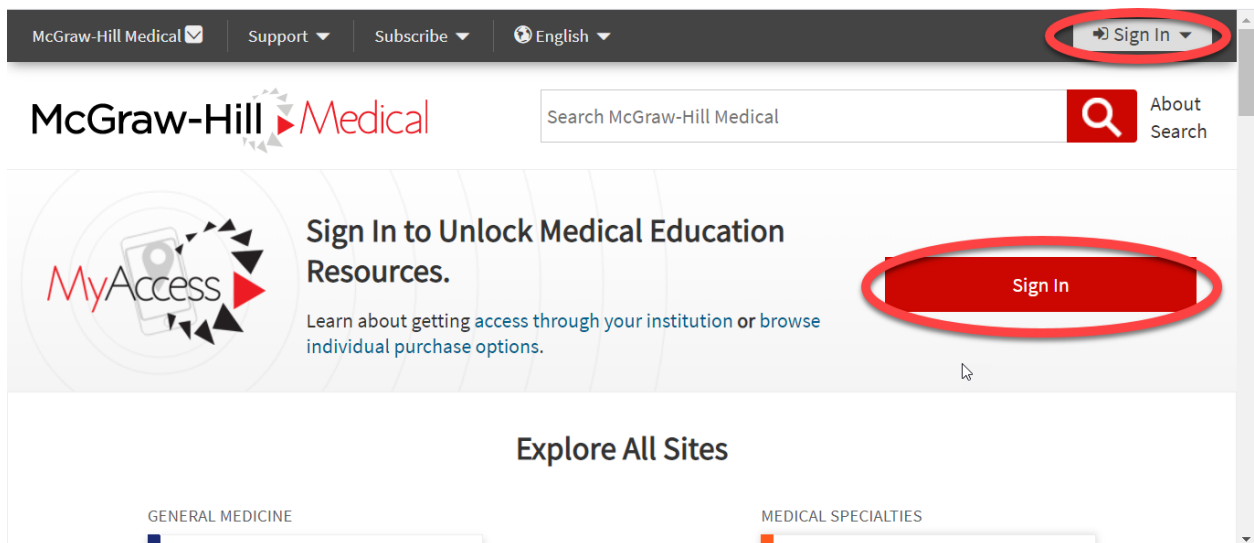
Follow the steps below to affiliate your MyAccess profile with a new institution. The screenshots below demonstrate an example using NYU and Emory. Please adapt according to your institutional affiliation(s).

1. Log in to your MyAccess account on one of our sites (AccessMedicine in the examples below) and sign in on the upper righthand corner.



The screenshot shows the AccessMedicine website interface. At the top right, there is a 'Sign In' button. A 'MyAccess Sign In' modal window is open, featuring input fields for 'Username' and 'Password', and a 'Sign In' button. Below the input fields are links for 'Create a Free MyAccess Profile', 'Forgot Password?', and 'Forgot Username?'. At the bottom of the modal, there are options to 'Sign in via OpenAthens' and 'Sign in via Shibboleth'. The main website content includes the 'ACCESS Medicine' logo, navigation menus for 'Books', 'Quick Reference', 'Drugs', 'Multimedia', 'Cases', 'Study Tools', 'Patient Ed', and 'Hospital', and a search bar. Below the search bar, there are book covers for 'HARRISON'S INTERNAL MEDICINE', 'CURRENT Medical Diagnosis & Treatment 2020', 'Goodman & Gilman's THE PHARMACOLOGICAL BASIS OF THERAPEUTICS', and 'FITZPATRICK'S DERMATOLOGY'.

Alternatively, you can log in at mhmedical.com.



The screenshot shows the McGraw-Hill Medical website. At the top right, there is a 'Sign In' button circled in red. Below the navigation bar, there is a search bar and a 'MyAccess' logo. A large banner area contains the text 'Sign In to Unlock Medical Education Resources.' and a 'Sign In' button circled in red. Below the banner, there is a section titled 'Explore All Sites' with two categories: 'GENERAL MEDICINE' and 'MEDICAL SPECIALTIES'.

- Notice your name in the upper righthand corner and the institution with which you are currently affiliated.

- Open a tab to connect to the institution with which you need to be affiliated. You can often go directly to that institution's library list of databases and click on our site (AccessMedicine)

- You may be prompted to log in to the institution:

- Once logged in/connected to your institution, you should see the new affiliation in the upper righthand corner of AccessMedicine (Emory University). However, you are still not signed in to your MyAccess profile, and therefore not linked with the new institution. Click the “Sign in” button in the upper righthand corner.

6. Sign in to your MyAccess profile.

McGraw-Hill Medical | Support | Subscribe | English | Sign In | Emory University

ACCESS Medicine

Books | Quick Reference | Drugs | Multimedia | Cases | Study Tools | Patient Ed | Hospital

AccessMedicine Search AccessMedicine

Access Provided by: Emory University

Sign in or Create a Free MyAccess Profile

Sign Out

HARRISON'S PRINCIPLES OF INTERNAL MEDICINE

CURRENT Medical Diagnosis & Treatment 2020

Goodman & Gilman's THE PHARMACOLOGICAL BASIS OF THERAPEUTICS

FITZPATRICK'S DERMATOLOGY 9TH EDITION

ESSENTIALS OF Psychiatry in Primary Care

ACCESS Medicine

Books | Quick Reference | Drugs | Multimedia | Cases | Study Tools | Patient Ed | Hospital

AccessMedicine Search AccessMedicine

MyAccess Sign In

Username

Password

Sign In

Create a Free MyAccess Profile

Forgot Password?

Forgot Username?

Sign in via OpenAthens

Sign in via Shibboleth

HARRISON'S PRINCIPLES OF INTERNAL MEDICINE

CURRENT Medical Diagnosis & Treatment 2020

Goodman & Gilman's THE PHARMACOLOGICAL BASIS OF THERAPEUTICS

FITZPATRICK'S DERMATOLOGY 9TH EDITION

- Your name or MyAccess profile is now affiliated with the new institution. Now any time you sign in with your MyAccess username and password, the institution you see to the right of your name will be the most recent institution with which you affiliated (from steps 3-6).

The screenshot shows the top navigation bar of the McGraw-Hill AccessMedicine website. The bar includes links for 'McGraw-Hill Medical', 'Support', 'Subscribe', and 'English'. On the right side, it displays the user's name 'Robyn Weiner' and the institution 'Emory University'. Below the navigation bar, the 'ACCESS Medicine' logo is prominently displayed. A secondary navigation menu contains links for 'Books', 'Quick Reference', 'Drugs', 'Multimedia', 'Cases', 'Study Tools', 'Patient Ed', and 'Hospital Corner'. A search bar is located below the navigation menu, with a dropdown menu set to 'AccessMedicine' and a search button. To the right of the search bar are links for 'About' and 'Search'. Below the search bar, a carousel of book covers is shown, including 'HARRISON'S PRINCIPLES OF INTERNAL MEDICINE', 'CURRENT Medical Diagnosis & Treatment 2020', 'Goodman & Gilman's THE PHARMACOLOGICAL BASIS OF THERAPEUTICS', 'FITZPATRICK'S DERMATOLOGY 9TH EDITION', and 'ESSENTIALS OF Psychiatry in Primary Care Behavioral Health in the Medical Setting'. Navigation arrows are visible on either side of the carousel.

If you have any questions or concerns, please feel free to reach out to us at [userservices@mheducation.com](mailto:userservices@mheducation.com)