

Queen Mary Venues

Octagon Welcome Pack

Welcome to Queen Mary University of London

We are delighted to welcome you to Queen Mary University of London – one of the UK's leading research-intensive institutions and a proud member of the prestigious Russell Group. Located in the heart of London's vibrant East End, our university combines world-class teaching and research with a rich history of social impact and diversity.

Our campuses offer state-of-the-art facilities, striking architecture, and inspiring spaces ideal for a wide range of events – from academic conferences and corporate functions to cultural celebrations and community gatherings. With a commitment to excellence, innovation, and inclusivity, Queen Mary provides a unique environment where ideas flourish and meaningful connections are made.

We are pleased to host you and look forward to helping make your event a success.

Please refer to the following welcome pack for key information about our venue.



Queen Mary

Venues

Contents

Octagon Welcome Pack	1
Welcome to Queen Mary University of London	1
How to find the Venue:	3
Travel By Tube:.....	3
Travel By Bus:	3
Fire Evacuation:	4
Fire Assembly Point:	4
Fire Alarm testing/ Drills.....	4
Emergency Security Number:	4

Queen Mary Venues

How to find the Venue:

The Octagon

Queen Mary University of London

Mile End

London E1 4NS

<https://maps.app.goo.gl/FSjtRmxGTgJvJ19t8>

What3Words: ///bright.gums.woof



Travel By Tube:



Stepney Green tube station is on the District and Hammersmith & City line.

Upon exiting the station, turn left and walk along Mile End Road for approximately 7 minutes. You will find the main campus entrances on either side of the Clock Tower, located just opposite Sainsbury's, outside the Queens' Building. Make your way down physics way, to the right of the Queens building, the entrance is situated up the stairs on the left.



Mile End tube station is on the Central, District and Hammersmith & City line.

Upon exiting the station, turn left, walk under the bridge, and continue along Mile End Road for approximately 8 minutes. You will see the main campus entrances on either side of the Clock Tower, located just opposite Sainsbury's, outside the Queens' Building. Make your way down physics way, to the right of the Queens building, the entrance is situated up the stairs on the left.



Travel By Bus:



A number of buses including the 25, 205 and 339 stop just outside the Queens' Building. You will see the main campus entrances on either side of the Clock Tower, located just opposite Sainsbury's, outside the Queens' Building. Make your way down physics way, to the right of the Queens building, the entrance is situated up the stairs on the left.

Queen Mary Venues

Fire Evacuation:

On discovering a fire:

- Leave the building immediately
- On a way out, raise alarm by pressing red emergency break glass located at each floor and building exit. This action will alert other occupants to evacuate, as well as send signal to QM Security to attend.
- Call 999 to alert emergency services.
- Call QM Security Emergency Number, to confirm emergency 020 7882 3333. They will escort LFB to the fire location.

On hearing the fire alarm:

- Leave the building immediately, following emergency escape routes indicated by green emergency exit signage displayed.
- Do not stop to collect personal belongings.
- Do not use the lift
- Proceed to Assembly Point **Library Square**.
- Await further instructions by QM Security or Fire Marshals. Do not return to the building until they confirmed it's safe to do so. Even if the alarm stopped sounding.

Fire Assembly Point:

Library Square

Fire Alarm testing/ Drills

Your Event Manager on the day will make you aware if there are any scheduled.

Emergency Security Number:

020 7882 3333



Queen Mary Venues

Facilities	Information	Educational/Research
Advice and Counselling Service 27	Visitors who require further information or assistance should please go to the main reception in the Queens' Building.	ArtsOne 37
Housing Hub 48	The smoking of cigarettes or tobacco products are only permitted at designated smoking areas / shelters indicated on this map.	ArtsTwo 35
Bookshop 22	Electronic cigarettes permitted on outside spaces only .	Arts Research Centre 39
Careers Centre 19	These premises are alarmed and monitored by CCTV; please call Security on +44 (0)20 7882 5000 for more information.	Bancroft Building 31
Clock Tower 20	Key	Bancroft Road Teaching Rooms 10
CopyShop 56	Library/bookshop	Peter Landin Building (Computer Science) 6
The Curve 47	Fitness centre	Engineering Building 15
Disability and Dyslexia Service 31	Refreshment: Bar/Eatery/Coffee place	G.E. Fogg Building 13
Drapers' Bar and Kitchen 8	Staff car park	G.O. Jones Building 25
Canalside 63	Bicycle parking	Geography 26
Ground Café 33	Bicycle lockers	Informatics Teaching Laboratories 5
The Hive 24	Cash machine	Joseph Priestley Building 41
Infusion 9		Library 32
IT Services 19		Law 36
Mucci's 29		Lock-keeper's Cottage 42
Occupational Health Service/ Student Health Service 28		Occupational Health and Safety Directorate 12
Octagon 19a		The People's Palace/Great Hall 16
Portering and Postal Services 17		Queens' Building 19
Qmotion Health and Fitness Centre 7		Scape Building 64
Sports Hall 7		Temporary Building 61
Santander Bank 62		Graduate Centre 18
Security 38/54		
St Benet's Chaplaincy 23		

